



## MEMORANDUM

To: Distribution List

From: Margie C. Tacci, Deputy Town Clerk *MCT*

Date: May 26, 2017

Subject: Notice, June 6 Work Session, Change in Time

The Herndon Town Council will meet in a public meeting on Tuesday, June 6, at 6:00 p.m., in the Hoover Conference Room, located at 765 Lynn Street, and may consider a motion to convene in a closed meeting as provided under Section 2.2-3711(A)(1) of the Code of Virginia, to discuss a specific public employee of the town relative to an annual performance review.

Following the closed meeting, the Council will reconvene for the regularly scheduled work session in the Hoover Conference Room.

**Tuesday, June 6, 6:00 pm**  
Herndon Council Chambers Building  
Hoover Conference Room  
765 Lynn Street, Herndon  
Dinner beginning at 5:30 pm

If you have any questions regarding this notice, please call 703-435-6804.

- c. Mayor Lisa Merkel & Members of the Herndon Town Council  
Lesa Yeatts, Town Attorney  
Tanya Kendrick, Director of Human Resources  
Viki Wellershaus, Town Clerk  
Michelle Flores, Administrative Assistant to the Town Manager  
Public Meeting Notice Bulletin Board  
Website  
Dispatch

### **VIA EMAIL**

Fallon Forbush, The Connection Newspaper  
Gregg MacDonald, The Times Newspaper  
Nancy Rose, Executive Director, HCTV  
Jennifer van der Kleut, Free Lance Reporter  
Dan Taylor, The Patch  
Eric Boll  
Vicky Robertson  
Vinay Patel

Richard Downer  
Steve DeBenedittis  
Connie Hutchinson  
Melissa Jonas  
Mike O'Reilly  
Eileen Curtis  
Bill Tirrell

Marcia Bouchard  
Charlie Waddell  
Dave Webster  
Charlie Waddell  
Shane Murphy  
Carol Bruce  
Roland Taylor